

BCDA College of Pharmacy & Technology 78, Jessore Road (S), Hridaypur, Barasat, Kolkata- 700127	Mandatory ENCLOSURE LIST for admission, (For First Year) Enclose with the Admission & Declarations forms (AVAILABLE IN PROSPECTUS) (***At the time of Physical Reporting at College Office)
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SL No	Document Submit At the time of Physical Reporting at College Office	Number of sets	Type of Attestation/Others
		***For Admission	
1	Admit & Mark sheet of Madhyamik/Class 10	One set	Attested by HM/Principal of last attended school/Gazetted Officer
2	Admit & Mark sheet of H.S./Class 12	One set	
3	Allotment Card, Rank Card and WBJEE or JEE main admit card	One set	Submit Completely readable self attested copy (keeping one copy for future works)
4	Caste Certificate (SC/ST/OBC)	One set	Attested by HM/Principal of last attended school/ Gazetted Officer
5	Net banking transaction Slip / e-Challan receipt copy (candidate copy)	One set	Submit in Original (keeping attested photocopy for future)
6	Recent Photograph	Passport Size- 4 nos.	01 photograph must be attested by HM/Principal of last attended school/ Gazetted Officer, for pasting on the admission form
7	Domicile Certificate (As per WBJEEB format) (Govt. online/offline format is also acceptable)	One set	Attested by HM/Principal of last attended school/ Gazetted Officer
8	Conduct / Character Certificate (From the institute last attended)	One set	Submit in Original copy, keeping photocopy for future works
9	Blood Group Certificate		
10	Medical fitness Certificate		
11	Vision fitness Certificate		
12	Anti-Drug Declaration Form+		
13	Certificate in proof of residential address (Aadhar Card)	One Set	Attested by HM/Principal of last attended school/ Gazetted Officer
14	Offline Anti-ragging Affidavits as per format+ (with Guardian's & Student's signatures)	One set for Guardian and One set for students	Submit in Original (at the time of admission process) (Keeping attested photocopy for future)
15	Income proof Certificate Format+ (Govt. online/offline format is also acceptable)	One set	Submit in Original and Issued by Govt. officers as noted there in
16	Prospectus (Along with admission form)	Rs 1000/-	Pay by cash
17	Demand Draft / Pay Order / QR Code/Account Transfer (Online facilities also available in our college)	They are required to submit the Demand Draft drawn in Favor of " <u>BCDA College of Pharmacy & Technology</u> " payable at " <u>Kolkata</u> " (For details call at College or account section) . Cash will not be accepted at any point of time of the four years of academic period, other than MAKAUT fees.	

- All original documents must be separately scanned (keeping scanned copy must be saved for future reference) and then submitted to the college during the admission process.

+Format Available in college website- link: <https://www.bcdapt.com/hridaypur/admission/admission-related-documents/>

Note: Admission aspirants are requiring summing (after physical admission process) the hard copy (self attested) for MAKAUT online registration process

SL No	Documents	Type of Attestation
1	Allotment Card [when applicable]	Self Attestation
2	Rank Card	
3	Admit Card of Madhyamik	
4	Domicile Certificate (As per WBJEEB format) (Govt. online/offline format is also acceptable)	
5	Aadhar Card	
6	Cast Certificate (ST/SC/NCL OBC) [when applicable]	
7	H.S. Mark Sheet	