BCDA College of Pharmacy & Technology **78, Jessore Road (S), Hridaypur, Barasat, Kolkata- 700127**	**Mandatory ENCLOSURE LIST for admission,** **(For first Year) Enclose with the Admission & Declarations forms** **(AVAILABLE IN PROSPECTUS)** **(***At the time of Physical Reporting at College Office)**		

SL No	Document Submit At the time of Physical Reporting at College Office	Number of sets ***For Admission	Type of Attestation/Others
1	**Admit & Mark sheet of Madhyamik**	**One set**	**Attested by HM of last attended school/Gazetted Officer**
2	**Admit & Mark sheet of H.S.**	**One set**	
3	**Allotment Card, Rank Card and WBJEE or JEE main admit card**	**One set**	**Submit Completely readable self attested copy (keeping one copy for future works)**
4	**Cast Certificate (SC/ST/OBC)**	**One set**	**Attested by HM of last attended school/ Gazetted Officer**
5	**Net banking transaction Slip / e-Challan receipt copy (candidate copy)**	**One set**	**Submit in Original (keeping attested Xerox for future)**
6	**Recent Photograph**	**Passport Size- 4 nos.**	**01 photograph must be attested by HM of last attended school/ Gazetted Officer, for pasting on the admission form**
7	**Domicile Certificate (As per WBJEEB format)**	**One set**	**Attested by HM of last attended school/ Gazetted Officer**
8	**Conduct / Character Certificate (From the institute last attendant)**	**One set**	**Submit in Original copy, keeping Xerox for future works**
9	**Blood Group Certificate**		
10	**Medical fitness Certificate**		
11	**Vision fitness Certificate**		
12	**Certificate in proof of residential address (Aadhar Card)**	**One Set**	**Attested by HM of last attended school/ Gazetted Officer**
13	**++Offline Anti-ragging Affidavits as per format (Both Guardian's & Student's with signatures) (Format Available in College Website: www.bcdapt.com/hridaypur)**	**++two set for Guardian and two set for students**	**Submit in Original (at the time of admission and Registration process also) (Keeping attested Xerox for future)**
14	**Income proof Certificate (Format Available in College Website: www.bcdapt.com/hridaypur)**	**One set**	**Submit in Original And Issued by Govt. officers as noted there in**
15	**Prospectus (Along with admission from)**	**-----**	**-----**
16	**Demand Draft / Pay Order (For details call at account section)**	*Cash will not be accepted at any point of time of the four years academic period, other than MAKAUT fees.*	

++One set must be submit at the time of MAKAUT online registration process.

Note: Admission aspirants are require to summit the soft copy (**Clear & Xerox with Principal, BCDA CPT Attestation**) of following documents within two day of physical admission in the email: **bcdapthstu@gmail.com** [Registration will not be possible without sending the documents*]

SL No	Documents*	Number of sets/Copy For Registration	Format	Maximum Size	Remarks
1	**Signature of Students**	**----**	**.jpeg**	**200 kb**	**All documents are scanned from Original Principal BCDA CPT Attestation copy (mail Soft Copy)**
2	**Color Passport Size photograph**	**1 Copy**			
3	**Allotment Card**	**One set**	**.pdf**		
4	**Rank Card**				
5	**Admit Card of Madhyamik**				
6	**Domicile Certificate (As per WBJEEB format)**				
7	**Aadhar Card**				
8	**Cast Certificate (ST/SC/OBC)**				
9	**H.S. Mark Sheet**				
10	**Online Anti Ragging Affidavits (Both Guardian's & Student's with signatures)**				
11	**Registration Fees**	**Pay by cash (at the time of MAKAUT registration)**			