

BCDA College of Pharmacy & Technology 78, Jessore Road (S), Hridaypur, Barasat, Kolkata- 700127	Mandatory ENCLOSURE LIST for admission, (For LATERAL CATEGORY) Enclose with the Admission & Declarations forms (AVAILABLE IN PROSPECTUS) (***At the time of Physical Reporting at College Office)
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SL No	Document Submit At the time of Physical Reporting at College Office	Number of sets	Type of Attestation/Others
		***For Admission	
1	Admit & Mark sheet of Madhyamik	One set	Attested by HM of last attended school/College/Gazetted Officer
2	Admit & Mark sheet of H.S.	One set	
3	D.Pharm admit and mark sheet (Part I & II)	One set	
4	Admission Letter, Allotment Card, Rank Card and JELET admit card	One set	Submit Completely readable self attested copy (keeping one copy for future works)
5	Cast Certificate (SC/ST/OBC)	One set	Attested by HM of last attended school/College/Gazetted Officer
6	Net banking transaction Slip /e-Challan receipt copy (Candidate Copy)	One set	Submit in Original (keeping attested Xerox for future)
7	Recent Photograph (Color)	Passport Size-4 nos.	01 photograph must be attested by HM of last attended school/College/Gazetted Officer for pasting on the admission form
8	Domicile Certificate (As per WBJEEB format)	One set	Attested by HM of last attended school/College/Gazetted Officer
9	Conduct / Character Certificate (From the institute last attendant)	One set	Submit in Original copy, keeping Xerox for future works
10	Blood Group Certificate		
11	Medical fitness Certificate		
12	Vision fitness Certificate		
13	Certificate in proof of residential address (Aadhar Card)	One Set	Attested by HM of last attended school/College/Gazetted Officer
14	Offline Anti-ragging Affidavits as per format (Both Guardian's & Student's with signatures) (Format Available in College Website: www.bcdapt.com/hridaypur)	++two sets for Guardian and two sets for students	Submit in Original (at the time of admission and Registration process also) (Keeping attested Xerox for future)
15	Income proof Certificate (Format Available in College Website: www.bcdapt.com/hridaypur)	One set	Submit in Original And Issued by Govt. officers as noted there in
16	Prospectus (Along with admission form)	-----	-----
17	Demand Draft / Pay Order (For details call at account section)	Cash will not be accepted at any point of time of the four years academic period, other than MAKAUT fees.	

++One set must be submit at the time of MAKAUT online registration process.

Note: Admission aspirants are require to summit the soft copy (Clear & Xerox with Principal, BCDA CPT Attestation) of following documents within two day of physical admission in the email: bcdapthstu@gmail.com [Registration will not be possible without sending the documents*]

SL No	Documents*	Number of sets/Copy For Registration	Format	Maximum Size	Remarks
1	Signature of Students	----	.jpeg	200 kb	All documents are scanned from Original Principal BCDA CPT Attestation copy (mail Soft Copy)
2	Color Passport Size photograph	1 Copy			
3	Allotment Card	One set	.pdf		
4	Rank Card				
5	Admit Card of Madhyamik				
6	Domicile Certificate (As per WBJEEB format)				
7	Aadhar Card				
8	Cast Certificate (ST/SC/OBC)				
9	H.S. Mark Sheet				
10	Online Anti Ragging Affidavits (Both Guardian’s & Student’s with signatures)				
11	D.Pharm mark sheet (Part I & II)				
12	Registration Fees	Pay by cash (at the time of MAKAUT registration)			